

Fire Mountain Arts Council
MINUTES OF SPECIAL MEETING
November 6, 2007

Present: Cheryl, Sharlotte, John, April, Brian, Judy, Pat, Carl, Fred, Brad, Bruce, Marci Steve, Louise, Kurtis, Jenny.

Kurtis compiled a list of duties to keep the Roxy running as follows:

Movie operations

Concessions

Digital projection system

Theater equipment – lights, sound, rigging, purchasing & installation

Facility maintenance

Office management

Bookkeeping

Accounting

Box office

Marketing

Newsletter

Brochure

Other

Website

Fundraising

Productions (theater)

Concerts & other events

Volunteer coordination

Gallery

Separate groups met to discuss the above, and will report at next meeting.

Jim Howard has made a proposal to rent the Roxy to show movies, at the rate of \$100 per week, on a three-month trial basis. April made a motion that FMAC empower Bruce, Brian and Brad to make a decision concerning the movie offer made by Jim Howard. Motion seconded and passed. Bruce offered to order the films from Drew. Brad offered to take care of the technical duties. A checking account just for movies was suggested, at Security State Bank.

John explained the RSVP (Roxy Sponsors Volunteers Patrons) campaign. The **RSVP Committee** is: Sharlotte, John, and Sharlotte will ask Betty Hutchison.

Meeting adjourned.

Louise Fisher, Secretary