

October 28<sup>th</sup> 2003

### Fire Mountain Arts Council Meeting

Meeting held at Centralia College East - Room 101  
Morton, WA 98377

President Fred Schwindt - A quorum was met, meeting was called to order at 7:00 p.m. Introductions, all who attended told the rest attending something that others didn't know about them...

### Agenda

Approve disbursements for down payment and closing cost for the Purchase of the Roxy Theatre. Purchase and Sale Agreement was sent out on Wednesday 10/22/2003. If accepted, we need authorization to write checks.

FMAC has received a major offer of a matching memorial grant in exchange for naming rights for the arts center.

Christmas program update

Determine how to develop a business plan

Volunteers for an all day grant writing workshop on Monday 11/03/03 to be presented by George Sharp

Organizing work parties for Roxy cleanup

Old business - summer musical productions team any new ideas for possible musicals and more important a 'Director'. ASCAP, BMI and Plays Incorporated.

Secretary Leonard Miller read minutes of September 30<sup>th</sup> meeting. April Doolittle noted one change in the date for Production Committee from November 6<sup>th</sup> to November 4<sup>th</sup>. Minutes were approved this noted change.

Treasurer's report - Barbara Burren reported that FMAC's current checkbook balance is \$15,035.00. We have received \$1622.97 in cash and checks and \$1000.00 pledge (cash).

President Fred Schwindt moved to approve disbursements for the upcoming Roxy theatre down payment, excise tax, title insurance, escrow and Fire & Liability insurance. Virginia Goeman moved to approve all disbursement for the Roxy theatre purchase, Leonard Miller seconded and the motion was carried by a majority of the Board.

President Fred Schwindt announced that Lad Johnson regarding a matching memorial fund in his wife's name "Barbara Clevenger Johnson" who graduated from Morton High School in 1948 had approached FMAC. The matching grant would be \$4000.00 per year for 10 years. It would also include an initial gift for Architectural study fees. Discussions regarding naming the arts center after Barbara Clevenger Johnson concluded that the Board and community felt that naming the Lobby gallery would be more appropriate for the size of the donation. June Rowland moved to accept the offer and a letter of understanding be drafted based on the Board's discussion to name the Lobby gallery after Barbara Clevenger Johnson. The motion was seconded by Sharlotte Starr and carried by a majority vote of the Board.

President Fred Schwindt announced that he would be meeting with Gene Gurlich Architect on November 5<sup>th</sup> at 12:30 Wednesday at the Roxy theatre.

Brian Peterson gave an update for the Christmas program. Auditions were held on October 24<sup>th</sup> and 25<sup>th</sup> at Centralia College East they have filled all spots except for Santa Clause. There were over 30 attending and the program was report on speed. Items for stage needed, 10 large Christmas trees and decorations (live trees), an old silver aluminum tree, wood barrel, letters for Santa, desk and filing cabinet. ASCAP/BMI a motion was made by Vice President Steve Bertucci to go ahead with expenditures to obtain our memberships in those two organizations; the motion was seconded by Treasurer Barbara Burren and carried by a majority of the Board. Steve Bertucci will contact Lewis County Conventions & Visitors bureau to help design and production of Christmas posters.

President Fred Schwindt opened a discussion to determine how to create a business plan for FMAC. A copy of the Centralia Arts Council business plan is available as a template. Bob Maupin said that he could assist in long term plan, strategic plan with grant writing to follow. Sharlotte Starr would see if she could get a copy of the Drew Harvey Theatre, Yelm business plan. Those who would be interested in participating in creating a business plan and attending a half day session;

Bob Maupin  
Jim Howard  
Barbara Burres  
April Doolittle  
Fred Schwindt  
Gretchen Jones  
Leonard Miller  
Steve Bertucci  
Pam Peterson

A date will be set in the next week or two and those interested contacted with date and details.

President Fred Schwindt announced that George Sharp would be presenting a grant writing work shop on Monday November 3<sup>rd</sup> those interested in attending should put their names on the sign up sheet. Pat Hart will be sponsoring the event at Pacific Data Center on Main Street in Morton. There are also information sheets regarding the workshop available.

President Fred Schwindt asks if anyone was interested in organizing work parties to do cleanup at the Roxy theatre. Sharlotte Starr volunteered to do the organizing of work/cleanup parties and would work with Kathy at the East County Journal to get the word out.

Old Business - Sharlotte Starr indicated that Susan Carhart would not be available. But would be making other contacts.

New Business - Laura Krem with Shires of Fire Medieval Society approached FMAC regarding the society's planned Fair/Festival on the 3<sup>rd</sup> weekend in June 2004. The Shires are interested in having FMAC put on plays and skits. The group is looking for a commitment by February 2004 and would include FMAC's commitment to participate in their newsletter. A decision to

participate was set aside for decision in either our December or January board meetings.

President Fred Schwindt adjourned the meeting at 9:00 p.m.

The next meeting of FMAC will be held on Tuesday November 25<sup>th</sup> at 7:00 p.m. at Centralia College East.

Attached attendance list for this meeting 10/28/2003